

Contingency Plan Arrangements



To comply with the UK QAA's Quality Code, (Advice and Guidance: Partners) the University needs to ensure that appropriate measures are put in place to manage any potential risks identified with a collaborative partnership. This form should be completed as part of the Initial Due Diligence Process, and ongoing Periodic Review of collaborative partnerships.

The University needs to ensure that a comprehensive Contingency Plan is in place in the event that a collaborative partner becomes insolvent, ceases trading or the Agreement is terminated for some other reason, and a teaching-out arrangement is required.

Collaborative Partner	
Programme(s)	
Department	

Please indicate whether this plan relates to:

Prospective students
Registered students

Contingency Plan Arrangements

1. How will the University continue to commit to students and run the programme? Please consider:

- the geographical location of students;
- learning environment;
- requirements of specialist equipment/materials/software etc
- comparability (or not) of programmes available at the University;
- sufficient current academic expertise;
- issues/consequences for students;
- issues/consequences for academic, administrative and technical staff
- services and resources;
- financial implications
- the contents of the Contract/Affiliation Agreement with the partner

Contingency Plan Arrangements

2. Does the University have a comparable programme? If not, what arrangements will be made for similar programmes?

3. If students are unable to attend the University, what arrangements can be made with alternative venues/institutions?

4. Are there any potential visa/UKVI/accommodation issues if international students are required to come to the UK as part of the teaching-out arrangement?

5. What is the timescale in place for communicating the arrangements to students and securing any additional resources that are required?