Appendix 2

All staff: encourage students and staff to report any concerns about any student’s mental health immediately to Student Welfare and University Security. If a student's behaviour is giving immediate cause for concern do not wait until student has left the classroom.

Serious concerns reported to Security out of normal office hours
- Security to liaise with Head of Welfare.

During office hours – Welfare staff to respond to report of serious concerns together with Security staff if possible – if not possible, Welfare staff liaise with Head of Welfare.

If so advised, call ambulance and police to attend incident.

Student does not need to be detained for own safety or safety of others. Arrange for student to see Head of Welfare/Student Support Adviser at earliest opportunity to follow up the initial report of serious concerns.

Student needs to be detained for own safety or safety of others. Consider informing Next of Kin. Recommend student should not be discharged back to University until next working day when GP is available.

Potential for Prevent concerns identified?

Yes

Proceed under Prevent policy.

No

Welfare staff to arrange for Fitness to Study assessment by GP, if necessary.

Fit to Study: contact School of Study to inform them of decision.

Not Fit to Study: medical suspension of student’s studies.

Arrange regular appointments with Student Welfare.