

## MODULE MONITORING REPORT

<b>Module Details</b>	<b>Module Name</b>	
	<b>Monitoring Report Period</b>	
	<b>FHEQ Level</b>	
	<b>Credit Value</b>	
	<b>Term Taught</b>	
	<b>Module Coordinator</b>	
<b>Evaluation of Changes</b> – Provide a summary and analysis of any changes made to the module (why were these made and what impact have they had?).		
<b>Student Numbers</b> – Provide a reflection on the student numbers on the module for current year plus previous two years. Consider changing demand, impact on resources, cohesiveness of learning environment etc.		
<b>Curriculum and Assessment</b> – Summarise and reflect on the current aims of the module (are the learning outcomes still appropriate? Is the module still current and relevant?) Summarise the assessment methods used (are these the most appropriate way to test the learning outcomes?)		
<b>Student Performance</b> - Provide a summary of and reflection on the key figures and trends around student performance on the module. Consider issues relating to pass/failure rates, the reasons for these, and the action that will be taken as a result. Are your teaching, learning and assessment strategies and methods still appropriate? Compare performance of different assessment tasks. Outline the number and nature of any cases of Academic Misconduct or Poor Academic Practice, and reflect on changes to support and guidance for students in this area as a result. Reflect on any available attendance data.		
<b>External Examiner</b> – Provide a summary of the good practice and issues raised by the external examiner (e.g. comments on curriculum, examination papers/scripts/coursework, resources, or at Examination Boards) and action taken in response.		
<b>Student Feedback</b> – Summarise the good practice and issues raised through student feedback mechanisms, including the module feedback form. Outline the action taken in response. Reflect on how student feedback has been used to develop the module.		
<b>Staff Feedback</b> – Summarise feedback received from teaching/visiting/support staff about module, and good practice identified or issues emerging from peer review of teaching.		
<b>Equality, Diversity, and Ethical Issues</b> – Outline any ethical issues, and how these were considered and resolved. Outline any trends identified in Student Welfare Progress Report for students with additional learning needs.		
<b>Provision of Learning Resources</b> – Outline any issues relating to the provision of learning resources, and the use of the VLE to support student learning.		
<b>Outcomes of Review and Proposed Changes to the Module</b> – Outline plans for the development of the module, including proposed changes for the coming year (e.g. course content, learning & teaching strategies, assessment).		

Module Coordinator Signature	Completion Date

**Documentation for Module Monitoring Reports**

The following module documentation should be available for each course to support the report and should be held in a module dossier in the relevant academic department:

- Module Monitoring Report Template – showing Analysis of Examination and Assessment Results
- Examination Papers (inc confirmation of external examiner's approval), Marking Guidelines/Assessment Criteria, and Examination Marksheets
- Module Specification and any additional module outlines (where applicable), and supplementary materials (e.g. lecture and tutorial handouts)
- Module attendance documentation
- Student Module Feedback Reports
- Academic Misconduct Case Reports
- Any other relevant information