

3J.1 TRAINING AND DEVELOPMENT

GUIDANCE FOR RESEARCH DEGREES

GRANTS IN AID OF RESEARCH COSTS

- i) Grants in aid of research costs will not be given to individual students from University funds. This policy should be made clear to research students prior to admission. Departments bear a responsibility to inform prospective students, prior to acceptance, of any facilities or costs that the students are likely to incur (e.g. informing them of the need to spend periods of study at libraries outside Buckingham, the costs of postage and printing for survey work, the cost of travelling for field studies or interviews).

SUPPORT FOR RESEARCH STUDENTS UNDERTAKING TEACHING DUTIES

- ii) Teaching posts for research students are limited to a small number of students at the discretion of the department. However, the University does recognise the development opportunities that teaching posts for research students provide, and the following good practice guidance for departments provides information to support students undertaking or involved in teaching activities:
 - a) In order to ensure fairness, teaching opportunities are to be advertised to all eligible students in the department.
 - b) Teaching opportunities on modules on pre-degree, Foundation programmes or on preliminary level modules, as well as non-credit bearing modules and skills workshops are likely to provide appropriate introductory opportunities for students new to teaching.
 - c) Mentoring schemes, where a member of academic staff provides support and review sessions for students can help to identify areas of good practice in teaching, and areas for improvement and development. Combining review sessions with the student and supervisor also ensures careful monitoring of the impact of teaching on the intended timeline for completion of the students thesis/dissertation.
 - d) Teaching sessions run by or involving PGR students should be planned and discussed in advance, with review meetings held afterwards.
 - e) The attendance at external courses for students new to teaching (for example, run by the Higher Education Academy) is encouraged, as is the development of PGR students who teach to become HEA Fellows.

POSTGRADUATE RESEARCH STUDENT CONFERENCE FUND

- iii) The University operates a Postgraduate Research Student Conference fund, for students to attend and/or present at conferences. Details can be found in the Appendix to this section.