

STUDENT CHARTER



THE UNIVERSITY OF
BUCKINGHAM

This University of Buckingham Student Charter has been jointly developed by students and staff, and outlines the expectations and responsibilities we share as members of the University community.

General Principles

- Equality of opportunity for all members of the University
- Constructive and courteous communication between members of the University
- The provision of an inclusive and safe learning environment
- The preservation of a free-thinking community in which diversity is valued and supported

Studying at Buckingham

The University has a responsibility to:

- Provide all students with an appropriate learning environment, including suitable library, I.T., and learning support services
- Provide all students with a Personal Tutor
- Ensure students have access to small-group tutorials
- Ensure teaching staff are regularly available for students to consult
- Keep students informed of how and when they will be assessed and of grading criteria
- Assess and return written assignments to students within a set timescale and with constructive feedback
- Ensure that students have a forum in which to speak to the University's management team
- Regularly collect, and respond to, feedback from students concerning the quality of learning, teaching, and assessment
- Facilitate student representation on University committees, including training for student representatives in their role

Students have a responsibility to:

- Attend lectures, tutorials and all assessment, and notify tutors if they are unable to do so
- Consult with teaching staff at the earliest opportunity concerning any problems they are experiencing which impact on their studies
- Seek help from learning support services if required
- Submit assignments in the format required and by the deadline set

Living at Buckingham

The University has a responsibility to:

- Make reasonable adjustments for students with disabilities or additional needs
- Provide and maintain a safe living environment in University accommodation
- Provide a twenty-four hour, year-round Security service on campus
- Notify students, where possible, of scheduled maintenance and repair work to University accommodation
- Provide a range of pastoral and support services
- Offer students a variety of sporting, cultural and social activities throughout the term
- Operate fair and transparent student disciplinary, complaints, and appeals procedures

Students have a responsibility to:

- Familiarise themselves with University Policies and Codes of Practice, and comply with University Regulations
- Access available support services as required
- Provide appropriate evidence of disabilities or additional needs where reasonable adjustments are sought
- Have regard for local residents, the community and their fellow students on campus, particularly with regard to noise levels and antisocial behaviour
- Pay tuition and accommodation fees in a timely manner
- Keep the University informed of their current term-time address and emergency contact details