

# Charter and Statutes

1. There shall be and there is hereby constituted and founded in Our County of Buckingham a University with the name and style of "The University of Buckingham" (hereinafter called "the University").

2. The Chancellor, the Chairman of the Council, the Vice-Chancellor, the Deputy Vice-Chancellor, the members for the time being of the Convocation, the Council, the Senate, and all others who shall pursuant to this Our Charter and Statutes of the University be Members of the University, are hereby constituted and from henceforth for ever shall be one Body Politic and Corporate with perpetual succession and a Common Seal by the name and style of "The University of Buckingham".

3. The objects of the University shall be to advance learning and knowledge by teaching and research, and to enable students to obtain the advantages of University education.

4. The University shall be a teaching, research and examining body and, subject to the provisions of this Our Charter and Statutes, shall have the following powers:

(a) To prescribe in its Statutes and Ordinances the requirements for Matriculation and the conditions under which persons shall be admitted to the University or to any particular course of study therein;

(b) To grant and confer under conditions laid down in its Statutes or Regulations Degrees, Diplomas, Certificates and other academic distinctions to and on persons who shall have pursued a course of study approved by the University and passed the examinations or other tests prescribed by the University provided that there shall be at least one external examiner approved and appointed by the Senate, for the Degree of Bachelor and also for the examinations prescribed for any higher Degree;

(c) To confer Honorary Degrees and other distinctions on approved persons, provided that all Honorary Degrees and other distinctions so conferred shall be conferred and held subject to any provisions which are or may be made in reference thereto by the Statutes, Ordinances or Regulations;

(d) On what the University shall deem to be good cause to deprive persons of any Degrees or other distinctions conferred on them by the University and to revoke any Diplomas or Certificates granted to them by the University;

(e) To prescribe in its Statutes, Ordinances or Regulations the disciplinary provisions to which students of the University shall be subject;

(f) To provide instruction in such branches of learning as the University may think fit and to make provision for research and for the advancement and dissemination of knowledge in such manner as the University may determine;

(g) To provide any other lectures and instruction and to grant Diplomas and Certificates as the University may determine;

(h) To accept the examinations passed and periods of study spent by students of the University at or in connection with other Universities or places of learning as equivalent to such examinations and periods of study in the University as the University may determine and to withdraw such acceptance at any time;

- (i) To affiliate other institutions or branches or departments thereof and to admit members thereof to any of the privileges of the University, and to accept attendance at courses of study in such institutions or branches or departments thereof in place of such part of the attendance at courses of study in the University and upon such terms and conditions and subject to such regulations as may from time to time be determined by the University;
- (j) To co-operate by means of Joint Boards or otherwise with other University authorities for the conduct of examinations and for such other purposes as the University may from time to time determine;
- (k) To institute Professorships, Readerships, Senior Lectureships and Lectureships and any other offices of any kind and whether academic or not as may be required by the University; to appoint persons to and remove them from such offices and to prescribe their conditions of service;
- (l) To institute and award Fellowships, Studentships, Scholarships, Exhibitions, Bursaries and Prizes;
- (m) To establish and maintain and to administer and govern institutions for the residence of the students of the University and to license and supervise such institutions and other places of residence whether or not maintained by the University;
- (n) To make provision for research and advisory services, and with these objects to enter into such arrangements with other institutions or bodies as may be thought desirable;
- (o) To provide for the dissemination and publication of research and other works which may be issued by the University;
- (p) To demand and receive fees and other payments;
- (q) To take such steps as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the University, and to raise money in such other manner as the University may deem fit;
- (r) To maintain, manage, deal with, dispose of and invest all the property, money, assets and rights of the University and to enter into engagements and to accept obligations and liabilities in all respects without restriction whatsoever and in the same manner as an individual may manage his or her own affairs;
- (s) To act as trustees or managers for any property, legacy, endowment, bequest or gift for purposes in furtherance of the work and welfare of the University, and to invest any funds representing the same, if not immediately required on such security as the University may deem fit;
- (t) To provide for reward or otherwise such goods and services for Members of the University and their families, guests and servants as may be deemed expedient and consistent with the objects of the University as a place of education and learning;
- (u) To enter into any agreement for the incorporation in the University of any other institution and for taking over its rights, property and liabilities and for any other purpose not repugnant to this Our Charter;

- (v) To do all such other acts and things whether incidental to the powers aforesaid or not as may be requisite in order to further the objects of the University as a place of education and of learning and of research.
5. There shall be a Chancellor of the University who shall be the Head of the University and shall preside over meetings of its Convocation.
6. There shall be a Vice-Chancellor of the University who shall be the principal academic and administrative Officer of the University and ex-officio Chair of the Senate and who shall in the absence of the Chancellor or during a vacancy in the office of Chancellor exercise all the functions of the Chancellor.
7. There shall be a Deputy Vice-Chancellor of the University, who shall, subject to the Statutes, exercise and perform such functions and duties of the Vice-Chancellor as the Vice-Chancellor or, if the Vice-Chancellor should be incapacitated, the Council may delegate to him or her.
8. There shall be such other Officers of the University as the Council of the University may from time to time determine who shall perform such functions and duties as may be decided by the Council.
9. There shall be a Convocation of the University (in this Our Charter - called "the Convocation") which shall appoint the Chancellor, confer degrees and have the right to receive reports on the working of the University.
10. There shall be a Council of the University (in this Our Charter - called "the Council") which, except as provided in Article 12 of this Our Charter, shall be the governing body of the University and shall promote the objects and interests of the University, in accordance with its charitable obligations. It shall have the custody and use of the Common Seal and shall be responsible for the management and administration of the revenue and property of the University and, subject to the powers of the Senate as provided in this Our Charter and Statutes, shall have general control over the conduct of the affairs of the University and shall have all such other powers and duties as may be conferred upon it by the Statutes and Ordinances.
11. There shall be a Chair of the Council who shall preside over meetings of the Council, in accordance with the powers set out under Statute 14.
12. There shall be a Senate of the University (in this Our Charter - called "the Senate") which shall be the supreme academic authority of the University and shall, subject to the powers of the Council as provided in this, Our Charter and Statutes, be responsible for the academic work of the University, in teaching, research and examining, and for the regulation and superintendence of the education and discipline of the students of the University.
13. The University shall not make any dividend, gift, division or bonus in money unto or between any of its Members, including to members of its statutory bodies except by way of prize, reward or special grant.

14. The University shall abide by all relevant discrimination legislation and discrimination will not affect admittance to the University, the holding of office therein or the bestowing of any advantage or privilege therein.

15. Subject to the provisions of this Our Charter, the Statutes may prescribe or regulate as the case may be:

(a) The status, appointment and continuance in office of the Officers of the University;

(b) The constitution, powers, duties and functions of the Convocation, the Council and the Senate of the University;

(c) All such other matters as the Council may deem fit and meet with respect to or for the governing of the University, its Members and constituent parts or otherwise for the promotion of the objects of this Our Charter.

16. (a) The Statutes shall be those set out in the Schedule to this Our Charter and shall remain in force until they shall have been revoked, added to or amended in the manner hereinafter prescribed;

(b) The Council may by Special Resolution make Statutes revoking, adding to or amending the Statutes; provided that no such Statutes shall be either repugnant to the provisions of this Our Charter or shall have effect until approved by the Lords of Our Most Honourable Privy Council.

17. Subject to the provisions of this Our Charter and Statutes, the Council and the Senate respectively may make such Regulations as they consider necessary or desirable for the purpose of carrying out the objects and interests of the University.

18. The Council may at any time by Special Resolution revoke, amend or add to this Our Charter, and such revocation, amendment or addition shall, when allowed by Us, Our Heirs or Successors in Council, become effectual so that this Our Charter shall thenceforward continue and operate as so revoked, amended or added to in manner aforesaid. This Article shall apply to this Our Charter as revoked, amended or added to in manner aforesaid.

19. For the purposes of Articles 16 and 18 of this Our Charter, a "Special Resolution" means a resolution passed at one meeting of the Council and confirmed at a subsequent meeting held not less than one calendar month nor more than four calendar months after the former; provided that notice of each meeting shall be given to each member of the Council not less than fourteen days before the meeting to be held and that the resolution be passed at each meeting by not less than two-thirds of the members of the Council present and voting.

20. Our Royal Will and Pleasure is that this Our Charter shall ever be construed benevolently, and in every case most favourably to the University and the promotion of the objects of this Our Charter.

IN WITNESS whereof We have caused these our Letters to be made Patent.

W I T N E S S Ourselves at Westminster the            day of

in the                            year of Our Reign.

BY WARRANT UNDER THE QUEEN'S SIGN MANUAL

## SCHEDULE

### STATUTES OF THE UNIVERSITY OF BUCKINGHAM

#### DEFINITIONS

1. In these Statutes:

"University" means the University of Buckingham;

"Charter" means the Charter of the University;

"Convocation" means the Convocation of the University;

"Council" means the Council of the University;

"The Senate" means the Senate of the University;

"Regulations" means Regulations made pursuant to the Charter or these Statutes;

"Ordinances" means Ordinances made pursuant to the Charter or these Statutes;

"Officers" means all those described in the Charter and Statutes and others appointed by the Council.

#### THE MEMBERS OF THE UNIVERSITY

2. (a) The following persons shall be Members of the University:

The Officers of the University;

The Members of the Council;

The Members of the Senate;

The Members of the Academic Staff;

The Honorary Professors;

The Emeritus Professors;

The Graduates of the University;

The Postgraduate and Undergraduate Students of the University;

Such other teachers and administrative officers as shall, under the Ordinances made by the Council, be granted the status of Members.

(b) The Council, in consultation with the Senate, shall have the power to declare such other persons Members of the University as the Council may determine.

#### THE OFFICERS OF THE UNIVERSITY

#### THE CHANCELLOR

3. (a) The Chancellor shall be appointed by the Convocation on the nomination of the Council at a meeting specially called for the purpose and held as soon as conveniently possible after the occurrence of a vacancy. Not less than four weeks' notice of the date of such meeting shall be given by the Secretary of the Council.

(b) The Chancellor shall hold office for six years or until his or her resignation, or until his or her removal in accordance with Statute 14. Unless so removed from office he or she shall be eligible for re-appointment.

(c) The Chancellor may resign by writing addressed to the Council.

#### THE CHAIR OF THE COUNCIL

4. The Chair of the Council shall be appointed and removed by the Council and shall hold office in accordance with the provisions of Statute 13.

#### THE VICE-CHANCELLOR

5. (a) The Vice-Chancellor shall be appointed and removed by the Council after consultation with the Senate, at a meeting specially called for the purpose.  
  
(b) The Vice-Chancellor shall hold office for such period and upon such terms and conditions as may from time to time be determined by the Council, and having regard to his or her general responsibility to the University for maintaining and promoting the efficiency and good order of the University. He or She shall by virtue of his or her office be a member of the Convocation, the Council, the Senate, and of any committee appointed by any of those bodies.  
  
(c) The Vice-Chancellor may resign by writing addressed to the Council.

#### DEPUTY VICE-CHANCELLOR

6. (a) The Deputy Vice-Chancellor shall be appointed and removed by the Council after consultation with the Senate.  
  
(b) The Deputy Vice-Chancellor shall hold office for such period, with such title and upon such terms and conditions as may from time to time be determined by the Council. He or She shall by virtue of his or her office be a member of the Convocation, the Council, the Senate, and of any committee appointed by any of those bodies.  
  
(c) The Deputy Vice-Chancellor may resign by writing addressed to the Council.

#### DIRECTOR OF FINANCE

7. (a) The Director of Finance of the University shall be appointed and removed by Council, with such title, duties, and upon such terms and conditions as the Council may determine. He or She shall be responsible to, but not a member of, the Council through the Vice-Chancellor.  
  
(b) The receipt of the Director of Finance for any moneys or property payable or deliverable to the University shall be a sufficient discharge for the same to the person or persons paying or delivering the same, but the Council may appoint any person or persons to give receipts for such moneys or property and in such case a receipt given by such person or any one of such persons shall be sufficient discharge for the same.

#### SECRETARY

8. The Secretary to the Council and subcommittees established by the Council and the Senate shall be appointed and removed by Council, with such title, duties and upon such terms and conditions as the Council may determine. He or She shall be responsible to the Council through the Vice-Chancellor for their administrative responsibilities and to the Council through the Chair for matters that are specifically reserved to the Council for decision.



## TREASURER

9. The Council shall approve the appointment of a Treasurer appointed with such duties as the Council may determine. He or She shall be an ex-officio member of the Council and shall be appointed in accordance with procedures prescribed by the Ordinances.

## OTHER OFFICERS OF THE UNIVERSITY

10. The Council shall appoint such other Officers as it may deem necessary with such title, duties, and upon such terms and conditions as the Council may determine provided that no members of the academic staff shall be appointed except on the recommendation of the Senate.

## THE AUDITORS

11. (a) The Council shall appoint and remove an Auditor or Auditors, eligible to be statutory auditors under the current companies legislation applicable in England. No person shall be appointed Auditor who is or any one of whose partners is a member of the Convocation, the Council or the staff of the University.

(b) The Auditor or Auditors shall hold office for one year and shall be eligible for re-appointment annually and shall receive such remuneration as may be determined by the Council.

(c) The Auditor or Auditors shall have a right of access at all reasonable times to the books, records, accounts and vouchers of the University and shall be entitled to require from the Officers of the University such information and explanations as may be necessary for the performance of their duties.

(d) If the office of Auditor or Auditors shall become vacant by death or resignation or any other cause before the expiration of their period of office the Council shall forthwith appoint an Auditor or Auditors in their place for the remainder of such period.

(e) An Auditor shall resign in writing addressed to the Council.

(f) The Auditor or Auditors shall make a report to the Council at least once in each year.

## THE CONVOCATION

12. (a) For the purpose of conferring Degrees of the University and appointing the Chancellor, there shall be held a meeting of the Members of the University, which shall be called the Convocation. The Convocation may also receive reports on the working of the University.

(b) Membership of the Convocation shall consist of all those persons listed in Statute 2, except the Postgraduate and Undergraduate Students of the University.

(c) A meeting of the Convocation shall be held at least once every year at such time and place as shall be determined by the Senate, and shall be presided over by the Chancellor or, in his or her absence, by the Vice-Chancellor.

(d) The procedure for summoning the Convocation for the presentation of graduands and for conferring of Degrees *in absentia*, and all other matters relating to the Convocation, shall be determined by the Senate.

## THE COUNCIL

13. The Council shall consist of no more than 20 members. They shall comprise:

(a) *Ex-officio Members*

The Chancellor, the Vice-Chancellor, the Deputy Vice-Chancellor, the Chair of the Council, the Treasurer and the President of the Students' Union;

(b) *Appointed Members*

No fewer than seven, and no more than ten, independent members of the Council who are not employees of the University, as may be nominated and appointed by the Council in accordance with its procedures; they shall be invited to serve for three years and are eligible for reappointment;

(c) *Elected Members*

(i) Three members of the Senate elected by that body from among its elected members; the term of office is three years co-terminously with membership of Senate, with eligibility for re-election for, normally, no more than two further terms;

(ii) One member of the non-academic staff to be elected from among their own number; the term of office is three years, with eligibility for re-election for, normally, no more than two further terms.

## POWERS OF THE COUNCIL

14. Subject to the Charter and these Statutes, the Council shall, in addition to all other powers vested in it, have the following powers and functions:

### 14.1 APPOINTMENT AND EMPLOYMENT

(a) To appoint and remove a Chair and a Treasurer in accordance with the Ordinances;

(b) To appoint and remove a Vice-Chair of the Council;

(c) To appoint and remove members of the Council as provided for under Statute 13 in accordance with the Ordinances;

(d) To nominate persons for appointment as Chancellor in consultation with the Senate, in accordance with the Ordinances;

(e) To appoint and remove, after consultation with the Senate and in accordance with Statute 5, the Vice-Chancellor, and to put in place suitable arrangements for monitoring their performance;

(f) To appoint and remove, after consultation with the Senate, and in accordance with Statute 6, the Deputy Vice-Chancellor, and to put in place suitable arrangements for monitoring their performance;

(g) To appoint and remove a Secretary, and such other Officers as it may deem necessary, in accordance with the Ordinances, and to put in place suitable arrangements for monitoring their performance;

(h) To appoint and remove an Auditor or Auditors;

(i) To be the employing authority for all staff in the University and to arrange for the establishment of Terms and Conditions of Employment in accordance with procedures prescribed by the Ordinances; and to approve the University's Human Resources Strategy;

(j) To make provisions for the schemes of insurance, superannuation, pensions or retirement benefits for employees of the University.

#### 14.2 GOVERNANCE AND AUDIT

(a) To establish, on the recommendation of the Senate, the structures of the academic administration, to prescribe their constitution and functions, and to modify or revise same;

(b) To establish subcommittees of the Council as prescribed by the Ordinances, with such membership and powers as are deemed necessary to assist in the discharge of its responsibilities with such delegated powers as are deemed necessary by the Council;

(c) To add, amend or revoke the Statutes of the University in accordance with the procedures set out in the Charter;

(d) To delegate authority to the Vice-Chancellor, as Chief Executive, for the academic, corporate, financial, estate and human resource management of the University;

(e) To establish and keep under regular review the policies, procedures, and limits within such management functions as shall be undertaken by and under the authority of the Vice-Chancellor;

(f) To review the work of the University through reports to the Council, and, subject to the powers of the Senate, take such steps as it thinks proper for the purpose of advancing the interests of the University, maintaining its efficiency, encouraging excellence in teaching and the prosecution of research and providing for the recreation and well-being of students;

(g) Generally to exercise all such powers as are or may be conferred on the Council by the Charter and these Statutes, including the power to make Ordinances and Regulations, in consultation with the Senate for matters relating to academic governance;

(h) To act as trustee for any property, legacy, endowment, bequest or gift in support of the work and welfare of the University.

#### 14.3 STRATEGIC, FINANCIAL, LEGAL AND REGULATORY

- (a) To contribute to and approve the mission and strategic vision of the University, long-term academic and business plans and key performance indicators and to ensure that these meet the interests of the University;
- (b) To be the principal financial and business authority of the University, to ensure that proper books of accounts are kept, to approve the annual budget and financial statements, and to have overall responsibility for the University's assets, property and estate;
- (c) To be the University's legal authority and, as such, to ensure that the University upholds its legal rights and fulfils its legal responsibilities, liabilities and obligations, including those arising from contracts and other legal commitments made in the University's name;
- (d) To protect the institutional reputation of the University by being assured that clear regulations, policies and procedures that adhere to legislative and regulatory requirements are in place, are ethical in nature and are followed;
- (e) To give guarantees to banks, building societies and other institutions whether in pursuance of continuing arrangements or not;
- (f) To authorise the setting up and running of a limited company or to subscribe for or purchase shares in such a company;
- (g) To invest any moneys belonging to the University including any unapplied income in such stock, funds shares or securities as it shall from time to time think fit, whether within or outside the United Kingdom or in the purchase of real and personal property within or outside the United Kingdom. The powers conferred by this paragraph shall be exercised subject to the provisions of the law relating to investments by trustees;
- (h) To ensure that contracts are entered into, varied, carried out or cancelled on behalf of the University in line with a Scheme of Delegation as approved by Council.

#### 14.4 ESTATE AND PROPERTY MANAGEMENT

- (a) To approve and monitor the estates strategy that shall be required to fulfil the objectives of the University's Strategic Plan;
- (b) To monitor the effectiveness of the management of the University's land, buildings and facilities;
- (c) To sell, buy, exchange, lease and accept leases of real and personal property on behalf of the University;
- (d) To provide the buildings, premises, furniture and apparatus, and other means needed for carrying on the work of the University;
- (e) To borrow money on behalf of the University and for that purpose, if the Council thinks fit, to mortgage or charge all or any part of the property of the University, whether real or personal, and to give such other security as the Council shall think fit;
- (f) To approve all policies, regulations and contractual arrangements relating to student accommodation.

#### 14.5 ACADEMIC AND ADMINISTRATIVE

- (a) To consider and approve reports and recommendations from the Senate on any matter of academic strategy and policy;
- (b) To receive reports from the Senate on academic matters such that the Council is in a position to confirm that the academic governance of the University is working effectively;
- (c) To approve, on the recommendation of the Senate, the establishment and removal of Schools, Departments and other academic and administrative structures;
- (d) To institute, on the recommendation of the Senate, and subject to any conditions made by the founders, Fellowships, Scholarships, Bursaries, Studentships, Prizes and other aids to study and research.

#### 14.6 STUDENT AND STAFF WELFARE

- (a) To ensure that appropriate provision for the welfare and well-being of students and staff is made by the University;
- (b) To approve and monitor the effectiveness of the University's Health and Safety Policy;
- (c) To approve and monitor the effectiveness of the University's policies relating to human resources;
- (d) To ensure appropriate oversight of the University's grievance and complaints procedures
- (e) To determine an appeal by any student who has been excluded or expelled by the Vice-Chancellor, and to establish a procedure for hearing such appeals.

#### 14.7 EQUALITY AND DIVERSITY

- (a) To approve and monitor the effectiveness of the University's Equality and Diversity Policy;
- (b) To promote equality of opportunity throughout the University including in relation to its own membership and operation;
- (c) To promote ethical conduct throughout the University in accordance with the provisions of the Equality and Diversity Policy and the Terms of Reference of the Ethics Committee.

#### 14.8 THE STUDENTS' UNION

- (a) To ensure that the Students' Union operates in a fair and democratic manner and is accountable for its finances;
- (b) To approve the Constitution of the Students' Union.

#### 14.9 REMOVAL AND RETIREMENT OF OFFICERS AND MEMBERS

- (a) The Chancellor may be removed from office for good cause by the Council in accordance with procedures as prescribed by the Ordinances, but shall not be so unless he or she shall have been given a reasonable opportunity of being heard by the Council;
- (b) Other officers of the University and any member of the academic staff of the University may be removed from office by the Council for what the Council after due consideration shall deem to be good cause in accordance with the procedures prescribed by the University Ordinances and in accordance with the relevant employment provisions;
- (c) "Good cause" when used in reference to removal from office, membership or place means:
  - (i) Conviction of any offence which the Council considers to be such as to render the person concerned unfit for the execution of the duties of his or her office;
  - (ii) Conduct which the Council determines to be such as to bring the University into disrepute; or
  - (iii) Conduct which the Council considers to be such as to render the person concerned unable to perform the duties of his or her office or to comply with the conditions of tenure of his or her office;
- (d) Nothing in this Statute shall operate to vary from or deprive any officer or member of their statutory rights under any contract of employment subsisting between such officer or member and the University.

#### THE SENATE

15. The Senate shall consist of no more than 45 members. They shall comprise:

(a) *Ex-officio Members*

The Vice-Chancellor, the Deputy Vice-Chancellor, the Deans, the Registrar, the Librarian, the Senior Tutor, and the President of the Students' Union;

(b) *Elected Members*

Academic staff members comprising no fewer than 22 members of that body of staff, and, as far as possible, in the ratio of one-third ex-officio members and two-thirds elected members; elected members shall serve an initial term of three years and shall be eligible for re-election; a maximum term of office shall apply, as prescribed by the Ordinances.

#### POWERS OF THE SENATE

16. The Senate shall be the supreme academic authority of the University and shall, subject to the powers reserved to the Council and to those conferred by the Council on the Vice-Chancellor under these Statutes, take such measures and act in such a manner as shall promote the academic work of the University both in teaching and research and for the regulation and superintendence of the education and discipline of the students of the University. The Senate shall, subject to the Charter and these Statutes, in addition to all other powers vested in it, have the following powers:

#### 16.1 ACADEMIC POLICY AND STRATEGY

- (a) To maintain oversight of the quality and standards of education, research and scholarship and the arrangements for their enhancement;
- (b) To make recommendations to the Council on any matter relating to academic strategy;
- (c) To approve any matter of academic policy;
- (d) To approve the University's policy on the admission of students;
- (e) To review, amend, refer back or disallow any act of any subcommittee, working group or other body reporting to the Senate;
- (f) To advise the Council on the allocation of resources for teaching, learning and research.

#### 16.2 POWERS OF APPOINTMENT

- (a) To agree, in consultation with the Council, nominations for the appointment of the Chancellor, as prescribed by the Ordinances;
- (b) To approve and report to the Council on the appointment of Deans, as prescribed by the Ordinances;
- (c) To define the functions of Deans and members of the Academic Staff, as prescribed by the Ordinances;
- (d) To establish the rules, procedures and criteria for the decisions relating to academic staffing matters, as prescribed by the Ordinances;
- (e) To approve and report to the Council on the appointment and promotion of Professors, Readers and the Librarian of the University;
- (f) To approve and report to the Council on the appointment and promotion of Senior Lecturers, Lecturers and other persons of the academic staff whose appointment is not provided for elsewhere in these Statutes;
- (g) To approve and report to the Council on the establishment of new academic posts in the University and if it thinks fit to recommend that any vacant post be not filled;
- (h) To recommend to the Council which posts shall qualify a person to be a member of the Academic Staff;
- (i) To review from time to time the duties and conditions of service of the academic staff;

- (j) In accordance with the provisions of the Ordinances, to confer the title of Emeritus Professor and Honorary Fellow;
- (k) To stipulate which honorary titles may be assigned to visitors to the University;
- (l) To appoint members of the Senate to be members of the Council as provided for under Statute 13;
- (m) To approve and appoint internal and external examiners;
- (n) To determine the conditions of appointment and length of service of external examiners.

### 16.3 DEGREE REGULATION AND AWARDING POWERS

- (a) To be responsible for the maintenance of academic standards by ensuring that the University has an effective quality assurance framework in place through its governance structures;
- (b) To grant Degrees and other academic distinctions to persons who shall have pursued in the University a course of study approved by the Senate and shall have passed the examinations of the University under the conditions laid down in the Regulations;
- (c) To revoke any Degree or other distinction conferred by the University, and all privileges connected therewith, if the holder has been convicted of a crime and the Senate considers that such crime is one which renders him or her unfit to be a Member or Graduate of the University;
- (d) To void any award that has been awarded where a candidate is found subsequently to be ineligible for that award;
- (e) To determine what formalities shall attach to the conferment of Degrees and other distinctions;
- (f) To institute new awards of the University;
- (g) To approve the regulations governing awards and progression;
- (h) To recommend to the Council the establishment and removal of Schools, Departments and other academic structures;
- (i) To review the research, teaching, staffing and general work of any School or academic department of the University, and, if the Senate so wishes, to report and make recommendations thereon to the Council;
- (j) To institute a review of each School of the University on a periodic basis;
- (k) To be responsible for the approval, monitoring, review and discontinuation of all taught and research programmes;
- (l) To regulate and control all teaching, courses of study and the conditions qualifying for admission to the various titles, Degrees and other distinctions offered and/or validated by the University;



- (m) To approve policies and procedures relating to the admission of persons to courses of study in accordance with Statute 16.1(d);
- (n) To recommend to the Council the institution of Scholarships, Studentships, Prizes and other aids to study and research;
- (o) To accept such examinations and periods of study at such Universities and other places of learning as the Senate may approve as equivalent to such examinations and periods of study in the University as the Senate may determine;
- (p) To accept courses of study in any other institution as the Senate may approve as equivalent to such courses of study in the University as the Senate may determine.

#### 16.4 ACADEMIC REGULATION

- (a) To approve all academic policies, regulations and procedures;
- (b) To approve all policies and regulations relating to University examinations;
- (c) To approve all policies and regulations relating to the Library, IT and Student Welfare and to report to the Council thereon;
- (d) To receive records and reports of the proceedings of the Senate subcommittees, and to give directions to and to consider recommendations from same;
- (e) To ensure that adequate arrangements are in place for assuring the ethical conduct of education, scholarship and research;
- (f) To prescribe the requirements of the University for Matriculation;
- (g) To regulate the use of academic dress in the University.

#### 16.5 STUDENT REGULATION AND WELFARE

- (a) To make recommendations to the Council for the approval of the Students' Union Constitution;
- (b) To regulate the discipline and superintendence of the students of the University and to determine in what manner disciplinary powers shall be exercised in accordance with procedures set out in the Ordinances and Regulations;
- (c) To take such steps as it thinks proper for supervising student societies and organisations;
- (d) To make recommendations to the Council concerning the welfare of students of the University.

#### 16.6 GENERAL

- (a) To conduct the business of the Senate in accordance with procedures set out in the Senate Standing Orders;
- (b) To make recommendations to the Council in respect of the establishment of and amendment to Ordinances relating to academic governance;

- (c) To establish the Senate subcommittees and working parties with such terms of reference and delegated powers as shall be approved by the Senate;
- (d) To report to the Council on any matter referred to the Senate by the Council;
- (e) To be responsible for the general administration of the University Library;
- (f) To supervise the extra-mural work of the University;
- (g) To make recommendations to the Council on any matter of interest to the University;
- (h) Generally to exercise all such powers as are or may be conferred on the Senate by the Charter and these Statutes including the power to make Regulations and Ordinances in the exercise of the powers expressly set out in this Statute and of all other powers of the Senate.

#### HONORARY DEGREES

- 17. (a) The University may, without examination, confer an Honorary Degree of Doctor or Master in any subject on any person whom it may deem worthy of such a distinction in accordance with procedures set out in the Ordinances.
- (b) No person shall be admitted to the University to an Honorary Degree unless his or her name has been approved for that purpose by the Senate in consultation with the Council.
- (c) The Senate shall approve Ordinances for governing the procedure to be followed in dealing with a proposal to confer an Honorary Degree.

#### THE STUDENTS' UNION

- 18. (a) In so far as it shall further the educational purposes of the University there shall be a Students' Union of the University;
- (b) The Students' Union of the University shall be operated in accordance with the provisions of the Students' Union Constitution as approved by the Council under Statute 14.8(b).

#### INTERPRETATION OF STATUTES

- 19. These Statutes shall be interpreted in such manner as not to conflict with the Charter.