

LIBRARY RULES: GENERAL

1. Staff and students of the University are allowed free access to the University Libraries, except that restrictions may be placed on the use of rare and other special categories of material.
2. With the exception of reference books and certain other categories of material (such as law reports, statutes and periodicals) items may be borrowed from the Short Loan and General Collections under Rules made separately for that purpose.
3. Members of the public may apply to use the University Libraries for reference purposes. If accepted, limited borrowing rights are available on payment of an annual membership fee.
4. Strong disciplinary action will be taken against any Library user who removes or retains without authority or wilfully damages any item of Library stock.
5. Library users are not permitted to:- bring in food, drink (other than bottled water); smoke in the Libraries; use mobile phones other than on silent usage.
6. Persons causing a nuisance (by talking or otherwise) or obstructing the proper use of Library premises may be excluded by any member of the professional staff or Security.
7. Reservation of reading places is not allowed.
8. Personal property must not be left in the reading room overnight.
9. Pets shall not be brought into the Libraries.
10. The Librarian is authorised to make further Rules for the detailed use of the Libraries. Such further Rules shall be displayed on the Library notice boards.

Further Rules (displayed in the Library):

Library Rules: Borrowing
Library Rules: Penalties for Overdue Items

NORMAL OPENING HOURS IN TERM TIME:

Monday-Thursday	09:00 – 24:00
Friday	09:00 – 21:00
Saturday	11:00 – 22:00
Sunday	11:00 – 22:00

During weeks 7 to 11 in an examination term, the libraries are open daily from 09:00 - 03:00. The libraries close at 21:00 on the last day of term; during the vacations they are open during office hours, 09:00 – 17:00.